

Privacy policy for business partners/customers - Information on the implementation of the European Data Protection Regulation (GDRP)

Our handling of your data and your rights

Version: 01.01.2021

1 Who is responsible for data processing and whom can I contact??

Responsible for data processing is

Nowega GmbH
Anton-Bruchhausen-Straße 4
48147 Münster
Tel.: +49 251 60998-0
E-mail: info@nowega.de

Contact details of the data protection officer:

Herr Thomas Floß, EDV-Unternehmensberatung Floß GmbH, Hopfengarten 10, 33775 Versmold

If you have any questions or concerns, you can contact our data protection officer via the following e-mail address: datenschutz@nowega.de

2 What sources and data do we use?

We process data that we receive exclusively from the business relationship with you. We receive the data directly from you.

Specifically, we process the following data:

- Master data relating to your contract (e.g. name, address)
- Tax-relevant data
- Bank data (BIC/IBAN)
- Data in connection with the fulfilment of the contractual relationship
- Legal status of the property concerned

3 For what purposes and on what legal basis is my data processed?

We process your personal data in compliance with the relevant provisions of the data protection regulation (GDRP), the Federal Data Protection Act (BDSG) and all other relevant laws.

3.1 For the fulfilment of contractual obligations (Art. 6 para. 1 b GDPR)

We process your data to execute our contracts with you or to process your request for information. In the event of contract implementation, data processing is governed in detail by the basis of the contract.

3.2 Within the framework of the balancing of interests (Art. 6 (1) f GDPR)

In individual cases, we process your data to protect our legitimate interests or those of third parties (e.g. authorities). This applies in particular to the clarification of criminal offences, Art. 6 para. 1 f GDPR or the internal exchange of data for administrative purposes.

3.3 Based on your consent (Art. 6 para. 1a GDPR)

If you have given us consent to process personal data, the respective consent is the legal basis for the processing mentioned.

You can revoke consent at any time with effect for the future. This also applies to declarations of consent that you gave to us before the application of the GDPR, i.e. prior to 25 May 2018. The revocation is only effective for the future.

4 Who has access to my data?

Within our company, only those persons and departments receive your personal data that need them to fulfil our contractual and legal obligations.

Outside our company, only service providers and contractors who have been contractually obliged to comply with data protection regulations receive your personal data.

Contractors employed by us as defined in Art. 28 DS-GVO receive your data, in particular in the area of IT services, credit checks, logistics and printing services, in order to process your data for us in line with our instructions.

5 How long will my data be stored?

We will delete your personal data as soon as it is no longer required for the fulfilment of our contractual relationship. As far as necessary, we process your personal data for the duration of our business relationship, which also includes the initiation and completion of a contract.

In addition, we are subject to various record-keeping and documentation obligations (e.g. according to German Commercial Code, Tax code, Federal Code of Law). The periods specified there for archiving or documentation are up to ten years, but in certain cases also up to thirty years.

6 Will my data be transferred to a third-party country??

Your personal data will not be transferred to a third-party country (a state outside the European Economic Area - EEA).

7 Am I obliged to disclose my data?

Within the scope of our business relationship, you must provide the personal data that is required for the establishment and implementation of a business relationship and the fulfilment of the associated contractual obligations or data that we are legally obliged to collect.

Without this data we will usually have to refuse the completion of a contract or the processing of an order or we will no longer be able to implement an existing contract and may have to terminate it.

8 Would you like to complain about the handling of your data?

You have the option of contacting our data protection officer or a data protection supervisory authority. The data protection supervisory authority responsible for us is:

State Commissioner for Data Protection and Information Security of North Rhine-Westphalia, Kalleriestraße 2-4, 40213 Düsseldorf, Germany

9 What data protection rights do I have?

In accordance with the respective legal requirements of the GDPR, you have the right to the correction, deletion, processing restriction and transfer of your personal data. You also have the right to lodge a complaint with a data protection supervisory authority.

You have the right (right of objection) to object at any time to the processing of your personal data on the basis of Art. 6 Para. 1 lit. f DS-GVO.

You have the right (right to information) to request information from us at any time about the data stored about you.

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If we process your data to protect legitimate interests, you may object to this processing on grounds relating to your particular situation. We will then no longer process your personal data unless we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedom. If the processing serves the assertion, exercise or defence of legal claims, we cannot comply with your objection.